

Privacy Policy

Effective Date: December 8, 2025

Website: <https://jewelconsultancy.com>

Company Name: Jewel Consultancy - **Owner:** Arlene C. Miller

Jewel Consultancy is committed to protecting your privacy. This Privacy Policy explains how we collect, use, protect, and share your personal information when you visit our website, participate in coaching programs, subscribe to emails, or communicate with us.

By using this website, you agree to the terms of this Privacy Policy.

1. Information We Collect

We may collect the following types of information:

1.1 Personal Information You Voluntarily Provide

- Name
- Email address
- Phone number
- Company name
- Job title or professional role
- Payment and billing information (processed securely by third-party providers)
- Information provided through coaching, mentoring, workshop and keynote intake forms, applications, surveys, or messaging

1.2 Automatically Collected Information

When you visit the website, our systems may automatically collect:

- IP address
- Device type
- Browser type
- Pages visited
- Date/time of access
- Click-through patterns

1.3 Cookies and Similar Technologies

We may use cookies, pixels, analytics tools, and similar technologies to:

- Improve site functionality
- Analyze user experience
- Track website performance
- Customize content

You may disable cookies in your browser settings.

2. How We Use Your Information

We may use collected information to:

- Deliver products, coaching, workshops, courses, or services
 - Respond to inquiries or support requests
 - Schedule coaching, mentoring or consultation sessions
 - Send newsletters, updates, or marketing emails (with opt-out available anytime)
 - Personalize user experience
 - Improve website effectiveness and customer service
 - Maintain internal business records
 - Comply with regulatory or legal requirements
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3. Marketing Communications

We will only send marketing communications:

- With your permission, or
- When you voluntarily subscribe, or
- When you provide us with your contact

You may unsubscribe anytime using the link at the bottom of our emails or by contacting us directly.

4. Sharing or Disclosing Your Information

We do **not** rent, sell, or trade your personal information.

We may share information with:

- Trusted service providers who assist in operating the website, scheduling, payment processing, or email marketing, **only to the extent necessary**
 - Legal authorities, if required by law, subpoena, or regulation
 - Business successors in the event of a company transition, merger, or acquisition
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5. Third-Party Services

We use trusted, industry-standard third-party tools (such as Stripe, Zoom, Microsoft Teams, Calendly, Canva, Google Analytics).

These providers have their own privacy policies. We encourage you to review them.

6. Coaching Confidentiality

For private or group coaching engagements:

- All personal information shared verbally or written is kept confidential.
 - We will not share your coaching information without your express written consent unless required by law to do so.
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7. Data Retention

We retain personal information:

- For as long as needed to provide coaching or services
- As required for contractual, accounting, or legal obligations
- For no longer than reasonably necessary

You may request deletion of your information at any time (see Section 10).

8. Protection of Your Information

We maintain administrative, physical, and technical safeguards to protect your data from unauthorized access, disclosure, alteration, or misuse.

While no method of electronic storage is 100% secure, we take reasonable measures aligned with industry best practices.

9. Children's Privacy

Our website and services are not intended for individuals under 18.
We do not knowingly collect data from children.

10. Your Rights

Depending on your location (including GDPR and CCPA-protected regions), you may request:

- Access to your personal data
- Correction of inaccurate data
- Deletion ("Right to be Forgotten")
- Restriction of data processing
- Data portability
- Withdrawal of consent to marketing at any time

Contact us to make such a request (see Section 13).

11. International Users

If you are visiting this site from outside the United States, your information may be transferred to the U.S.

We will protect your data in accordance with this policy.

12. Links to Other Websites

Our website may contain links to external sites.
We are not responsible for their content or privacy practices.

13. Contact Information

If you have questions, concerns, or wish to exercise your privacy rights, please contact:

Jewel Consultancy

Arlene C. Miller- arlene1@jewelconsultancy.com

Phone: **+1-720-936-2634**

14. Changes to This Policy

We may update this Privacy Policy periodically.

The updated version will be posted with the “Effective Date” revision above.

15. Consent

By using our website or providing personal information, you consent to this Privacy Policy.